| **Land of the Fanns Landscape Intervention Fund**  **Application Form**  *Please read the Background Information & Guidance Notes before completing your application.* | | | | |
| --- | --- | --- | --- | --- |
| **Section 1** | **Contact details** | | | |
| Name | |  | | |
| Full Postal Address | |  | | |
| Main contact name  (person who can talk about the detail of your application) | |  | | |
| Telephone (landline) | |  | Telephone (mobile) |  |
| E-mail Address | |  | | |

| **Section 2** | | **What is your Project?** | | |
| --- | --- | --- | --- | --- |
| Please describe your project. We may use this on our website or for other publicity purposes:  When will your project take place?  Where will your project take place?  What will happen to any items that your project has produced? For example, if you have planted a new hedgerow or dug a new pond, how do you intend to manage it in the future? | | | | |
|
| **When will your project start and finish?**  You should start and finish your project before **30th June 2022** of being awarded an Intervention Fund Grant.  Start date: ............................................(approx) Finish date: ..........................................(approx) | | | | |
|  | | | | |
| **Section 3** | | **Financial information** | | |
| How much money are you applying for from the Intervention Fund? (total inclusive of VAT) | | | | £ |
| What is the total cost of your project? | | | | £ |
| Please provide a budget breakdown of all costs related to your Intervention Fund application only: | | | | |
| Budget breakdown – please list costs *(add additional boxes as required)* | | | | Amount £ |
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| If the request is less than the total cost, please detail below how will you fund the difference | | | | |
| Total contribution from other funding: | | | | £ |
| Total in kind contributions e.g. volunteer time | | | | £ |
|  | | | | |
| **Section 4** | **Payment Arrangements**  (sort code and bank account number will be requested if your application is successful) | | | |
| Named person /group on Account | | |  | |
| Name of Bank | | |  | |
| Branch location | | |  | |
| *Non-constituted groups will have their award paid to the nominated persons bank as agreed with the Commissioning Officers (or intermediary organisations bank).* | | | | |

|  | | | |
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| **Section 5** | **Signatory** | | |
| **Declaration:**   * I or my organisation has the power to accept a grant, under your terms, and the power to pay back the grant if the terms are not met. * I understand that any misleading statements (whether deliberate or accidental) I give at any point during the application process, or any information I knowingly withhold, could mean my application is not valid, in which case you will cancel the grant and request back the money you offered. * I am authorised to put forward this application on behalf of my organisation if applicable. * I agree that if we receive any grant from you for my/our project, I will keep to the standard terms of grant and any further terms and conditions set out in the grant notification letter. | | | |
| Signed |  | Print |  |
| Status in group | |  | |
| On behalf of (group name) | |  | |
| Date | |  | |

| **Section 6** | **Data protection notice** | |
| --- | --- | --- |
| The Land of the Fanns Landscape Partnership Scheme will use the information provided on this form for the form’s stated purpose. No personal information you have given us will be passed on to third parties for commercial purposes. The policy is that all information will be shared among officers across departments and other agencies, where the legal framework allows, if this will help to improve the service you receive and to develop other services. | | |
| Please mark this box (X) if you **do not** consent to the Land of the Fanns Landscape Partnership Scheme processing your information in this way where it considers it to be appropriate. | |  |
| The Land of the Fanns Landscape Partnership Schemeis under duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. | | |

**Please ensure you include the following documents with your completed application:**

1. Copies of deeds, leases, mortgages or other proof of ownership if your project involves work to land, buildings or heritage items or agreements with landowners allowing permission to undertake work on their land.
2. Signed copy of most recent accounts or bank statements (not required for local authorities).
3. Copy of Public Liability Insurance (if applicable)

If you require any advice or further information regarding your application, please email [howard.vaughan@rspb.org.uk](https://cp163172.hpdns.net:2096/cpsess3507087424/horde/imp/dynamic.php?page=mailbox) or [aisling.woodhead@thameschase.org.uk](mailto:aisling.woodhead@thameschase.org.uk)

Please email your completed application form to: [**aisling.woodhead@thameschase.org.uk**](mailto:aisling.woodhead@thameschase.org.uk)

or post to:   
Land of the Fanns Landscape Partnership Scheme

Thames Chase Forest Centre,

Broadfields,

Pike Lane

Upminster

RM14 3NS